

# YOUR LIBRARY GUIDE

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## **WELCOME**

We are excited to welcome you to your Library – a place where you can study, research, improve your academic skills and be a part of our brilliant Salford community. The Library is here to help you succeed in your studies and prepare for your future. We will help you to develop the skills you need to successfully complete your course, and explore your career options with our dedicated team. If you need a place to work, you can choose between different spaces to find one that suits you. Our extensive collection of books and other material is available online and on campus when you need to learn more about your subject or work on an assessment.

This guide shows you how the Library will help you on your student journey. We're here to support you throughout your time at Salford with all our facilities, resources, and friendly, knowledgeable people.



# DISCOVERING RESOURCES

The Library has a great range of resources on offer. No matter your chosen subject, we have the journals, books, DVDs, and online resources you need. These can be accessed 24/7, 365 days a year from wherever you are.

### LIBRARY SEARCH

Library Search **bit.ly/uoslibrarysearch** is the best place to start when you're finding out about a topic, with access to high-quality resources and evidence you'll be expected to use in your learning and assessments. It will help you discover hundreds of thousands of books, journal articles, audiobooks and more. To make using resources online simple, especially when you are not on campus, you can download our Library extension tool, Lean Library, to your desktop. Find out more **bit.ly/leanlibraryuos** 





### STRUGGLING TO GET THE MOST OUT OF LIBRARY SEARCH?

The Library offers workshops throughout the year on how to use the Library Search tool, along with eLearning. For more information, check out

bit.ly/skillsworkshopsuos bit.ly/librarysearchelearning



### **READING LISTS**

Reading Lists are essential for your studies. They gather all the reading and resources required by your tutor in one convenient spot. Find them on Blackboard or through the handy A-Z tool on the Library's website. We also feature curated lists on key topics, from LGBTQ+ and Black History to showcasing amazing work by Salford locals.

The Library's Reading Lists service is here to help students searching for recommended reading as well as lecturers looking to create reading lists. Find out more here - bit.ly/aboutreadinglists

# **DISCOVERING RESOURCES**



### **ARCHIVES**

Our Archives hold unique and diverse collections, perfect for giving you an edge on your academic research. Explore them here: salford.ac.uk/library/archives

### **REQUEST IT!**

Noticed that the resource you need isn't in our collection? We can find it for you via our 'Request It' service! Visit **bit.ly/requestitsalford** to fill out the form, and we will try to provide the item(s) for you.

### **LAPTOP LOANS**

Laptop loan lockers are available at all our library locations, including Clifford Whitworth, The Cube, MCUK, and Allerton. Extended laptop loans are also available from the enquiry desk at Clifford Whitworth. To learn more about how to borrow a laptop and the different loan options, check out the link: bit.ly/salfordlaptoploans

### THE LIBRARY APP

Search for library resources

Access your reading lists

View your library account

Check-in to your lectures

Book onto Library, Skills and Careers events

Access eLearning to help you develop your academic skills

Book a library space

Borrow a laptop

Scan the QR code to download the Library App or search 'Ex Libris Mobile' on your App store.

### **SUBJECT SUPPORT**

If you're struggling to identify the relevant resources for your area of study, our Academic Support Librarians in the Academic Skills Team offer specific subject support. For more guidance, visit **bit.ly/subjectsupport** 





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## OTHER RESOURCES

We are always adding new resources to our collections. For an updated list of all resources available to you, check out **bit.ly/newresourcesuos** 

# DEVELOP YOUR ACADEMIC SKILLS

Thinking about the skills you need to succeed at Salford? Or worried about the step up to university-level study?

Our Academic Skills Team is here to help you develop your study, research, digital and numeracy skills you need to succeed in your course and get you where you want to go.

You can find and work through lots of interactive eLearning on our website **salford.ac.uk/skills** Our friendly team offer year-round workshops online, and cover a wide range of one-to-one support when you need it. So, whether it's writing your first assignment, giving a presentation or learning to use digital tools, we will help you become unstoppable.



### **CONTACT US:**

bit.ly/skills-contact



#### WHAT ACADEMIC SKILLS CAN OFFER YOU:

/ Skills
eLearning
covers all the
essential study,
research and
personal
effectiveness
skills you need
to succeed in
your studies.

/ One-to-One appointments
If you've tried our eLearning and workshops and would like more help, you can request a one-to-one appointment.

/ Workshops
are offered on a
regular basis by
our skills team.
These are held
both online and
on campus and
cover a wide
range of
subjects.

/ LinkedIn
Learning
to support your
development here
at Salford. You
have access to
more than 9,000
professionally
produced courses.

# WHAT THE CAREERS TEAM CAN OFFER YOU

Our Careers team help you explore future career options and cultivate essential skills in career planning, job searching, application processes, interviewing, and entrepreneurial business start-ups. Find more information at salford.ac.uk/careers

- in @uoscareers
- © @salfordunicareers
- careers@salford.ac.uk



### **WHAT THE CAREERS TEAM CAN OFFER YOU:**

/ Book a careers or working for yourself advice appointment, or ask a question at the Careers Hub (Lady Hale building)



/ Access employers' job vacancies online that you can apply for (part-time jobs, placements, and graduate jobs)

/ Information, advice, and online tools that help you develop job seeking, application, and interview skills / Book places at workshops to explore your life/career goals and the skills you need to achieve them

/ Skills development resources on working for yourself, including starting your own business or social enterprise / Explore and develop employability skills, and how you can evidence them to employers

/ Meet employers at careers fairs, to find out more about them and their employment opportunities

# YOUR CAMPUS SPACES

When you need to study, the Library has the perfect place for you.

Whether you enjoy working with your friends, or prefer to study in silence, we have spaces across campus to cater to every student. Why not visit each space and see which one suits you the most? Just bring your valid student ID — you'll need it to enter the building, borrow library items, and use the printers. Accessing the Library has never been easier!

## ALLERTON LEARNING SPACE

If you spend most of your time learning at the Frederick Road campus, the Allerton Learning Space is perfect for you. You can work on your own or with a group in one of our collaborative spaces. There are PCs and laptops available for you to use, or you can bring your own.

- / Single study spaces
- / Collaborative study spaces
- / Seminar rooms
- / Laptop loans
- / Pick up Click & Collect book loans





#### **CLIFFORD WHITWORTH**

As the main Library building, Clifford Whitworth is open 24/7 and has lots of quiet study spots and collaborative spaces, with the option to pre-book or turn up on the day. You can use the PCs, Macs and laptops, or bring your own. When you're ready for a break you can head to the kitchen space for a snack or refreshment.

Our friendly staff are available 7 days a week to answer any Library related questions. The Clifford Whitworth Library is home to our main collection of printed books.

/ Open 24 hours a day, 7 days a week / Bookable & walk-in study spaces

/ Quiet & collaborative study spaces

/ PCs & Macs available to use

/ Laptop/MacBook loans

/ Pick up Click & Collect book loans

/ Enquiry desk with staff available to answer any questions you have

/ A Tech Bar for all DIT enquiries

#### **TECH BAR**

A Tech Bar is available on the ground floor of Clifford Whitworth. For guidance on setting up and using Salford systems, as well as access to the IT portal and DIT contact details, please visit the link below:

bit.ly/itsupportsalford



### **PRINTING**

Printers are available in all our library locations. To use them, you'll need to register with your student ID.

Make sure to visit our webpage for setup instructions.

bit.ly/printingatsalford

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# YOUR CAMPUS SPACES



#### ZINE MAKER SPACE

Located on the ground floor of the Clifford Whitworth Library, the Zine Maker Space is the perfect spot to create your own zines! Here, you can access a variety of equipment to design zines on any subject or topic you choose. With our extensive collection, including the 'Salford Zine Library', you'll have plenty of inspiration. Visit the website to find out more: bit.ly/zinemakerspace



#### STUDY SPACES

You're welcome to walk in and find a space. If you prefer to pre-book a study space or room, visit

**bit.ly/bookalibraryspaceuos** or use the Library App.

There's also a **Parent-Child Study Room** on the ground floor of Clifford Whitworth Library, which students can book if they need to bring their children while studying. This can be reserved using the same link.

## EVENTS AND FILMING

You can host your own event or film content in our spaces—perfect for workshops, event stands, or creative projects. Just fill out the enquiry form linked below, and a member of our team will be in touch to help you get started

bit.ly/eventsuos

## LEISURE READING COLLECTION

You'll find our wide range of leisure reading books on the ground floor of Clifford Whitworth. They're a great way to relax and recharge between study sessions. If there's something you're looking for and we don't have it, you can use our Request It service - just follow the link below to find out more

bit.ly/requestitsalford

#### MEDIACITY LIBRARY

The Library at the
University's state of the art
facility at MediaCity offers a
contemporary space to
study. You can use our
Macbooks and laptops, or
bring your own. You will find
the core books here for
courses based at MediaCity.
Our friendly staff are
available to answer questions
and help you make the most
of the Library.



/ Library collection of resources/ Enquiry desk with staff available

- to answer any questions you have / Laptop/MacBook loans
- / Pick up Click & Collect book loans

#### THE CUBE/LADY HALE

The Cube/Lady Hale building, located next to the Clifford Whitworth Library, is for you whether you want to work on your own in our pods and booths, or with a group in our dedicated study rooms.

- / Single study spaces
- / Collaborative study spaces
- / Seminar rooms
- / Laptop/MacBook loans
- / Kitchen space to have a snack break

## THE REFRESHMENT ROOM

Discover The
Refreshment Room
nestled on the first floor
of Clifford Whitworth.
Created as a place for a
time out, this inviting
space features a kitchen,
allowing you to bring and
store your own food in the
fridge, brew a warm
beverage, or enjoy a quiet
lunch break.



# INCLUSIVE LIBRARY SUPPORT

### ACCESSIBILITY - HELP IN THE LIBRARY

A fifth of our students have a disability. If this includes you, you are not alone. The Disability Inclusion Service works with students who live with, or think they may have, a disability, to feel supported in their studies. Find out more:

#### bit.ly/disabilityinclusionservice

We offer a range of support to make our library spaces, services, and collections as accessible and inclusive as possible. You will find flexible and adaptable furniture and study rooms in the Library as well as assistive technology and software. To explore everything we have, and how we can support you, visit our Inclusive Library Support homepage:

bit.ly/inclusivelibrarysupport



## INCLUSIVE COLLECTIONS

We're making our library collections more inclusive by working to ensure our resources reflect the cultural diversity of voices in Salford's University community. Find out more:

bit.ly/inclusivecollections

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